

TO: James L. App, City Manager

FROM: Ron Whisenand, Community Development Director

SUBJECT: Schedule Dates for Applicant Interviews/Appointments for
Planning Commission and Project Area Committee Vacancies

DATE: December 16, 2008

Needs: For the City Council to consider setting the dates for interviews of candidates for filling vacancies on the Planning Commission and Project Area Committee (PAC).

Facts:

1. The Planning Commission consists of seven (7) regular appointed members who are each assigned in staggered three year terms.
2. Two of the Commissioners' terms will expire December 31, 2008. The seats are currently occupied by Thomas Flynn and Christie Hodgkin. Planning Commission member Ed Steinbeck was appointed to a City Council seat on December 2, 2008. The Council will also need to fill his unexpired term ending December 31, 2010.
3. Three of the PAC members' terms will expire December 31, 2008. The seats are currently occupied by Bonnie Hall, Chuck Sawyer, and Nick Gilman. Mr. Gilman submitted his resignation, following the announcement of the results of the November 4, 2008 election where Mr. Gilman was elected to a City Council seat.
4. Recruitment notices for both advisory body vacancies were placed in local newspapers and posted on the City's website. The application deadline was November 21, 2008.
5. The City has received 10 applications for the Planning Commission, and 6 applications for the Project Area Committee.

Policy
Reference:

Adopted Council policies regarding advisory bodies.

Options:

- a. (1) Set Thursday, January 8, 2009 at 7:00 PM as the date for interviewing applicants and making appointments to the Planning Commission; and
(2) Set Thursday, January 15, 2009 at 7:00 PM as the date for interviewing applicants and making appointments to the Project Area Committee.; or
- b. Amend, modify, or reject the above options.